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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\* MERGEFORMAT }

Dear NAME/Sirs

**{ MERGEFIELD PUB CH ORG LOCALAUTH1 name } v { MERGEFIELD LINKNAME FORENAME 1 } { MERGEFIELD LINKNAME SURNAME 1 }, { MERGEFIELD LINKNAME FORENAME 2 } { MERGEFIELD LINKNAME SURNAME 2 }, { MERGEFIELD PUB CH OP1 2 OP1 FORENAME } { MERGEFIELD PUB CH CHILD FW INJ C1SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C2FORENA } { MERGEFIELD PUB CH CHILD FW INJ C2SURNAM } & { MERGEFIELD PUB CH CHILD FW INJ C1FORENA } { MERGEFIELD PUB CH CHILD FW INJ C1SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C2FORENA } { MERGEFIELD PUB CH CHILD FW INJ C2SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C3FORENA } { MERGEFIELD PUB CH CHILD FW INJ C3SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C4FORENA } { MERGEFIELD PUB CH CHILD FW INJ C4SURNAM }, { MERGEFIELD PUB CH CHILD FW INJ C5FORENA } { MERGEFIELD PUB CH CHILD FW INJ C5SURNAM } & { MERGEFIELD PUB CH CHILD FW INJ C6FORENA } { MERGEFIELD PUB CH CHILD FW INJ C6SURNAM } Acting by their Guardian Case No. { MERGEFIELD PUB CH ORG COURT1CASENO }**

Yours sincerely/faithfully

**{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }**

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