

CASE NO: { MERGEFIELD PRI_CH_ORG_COURT1CASENO }

IN THE { MERGEFIELD PRI_CH_ORG_COURT1_name }

B E T W E E N:

{ IF { MERGEFIELD PRI_CH_ORG_APP_RESP_NOLIT } = "Applicant" "{
MERGEFIELD LINKNAME_FORENAME_1 } { MERGEFIELD
LINKNAME_SURNAME_1 }

Applicant

-and-

{ MERGEFIELD PRI_CH_OP1_2_OP1_FORENAME } { MERGEFIELD
PRI_CH_OP1_2_OP1_SURNAME }

Respondent" "

{ MERGEFIELD PRI_CH_OP1_2_OP1_FORENAME } { MERGEFIELD
PRI_CH_OP1_2_OP1_SURNAME }

Applicant

-and-

{ MERGEFIELD LINKNAME_FORENAME_1 } { MERGEFIELD
LINKNAME_SURNAME_1 }

Respondent" }

NOTICE OF ACTING

TAKE NOTICE that we { MERGEFIELD PRACTICEINFO_PRACTICE_NAME } of {
MERGEFIELD PRACTICEINFO_HOUSE }, { MERGEFIELD PRACTICEINFO_AREA },
{ MERGEFIELD PRACTICEINFO_POSTAL_TOWN }, { MERGEFIELD
PRACTICEINFO_POSTCODE } have been appointed to act as Solicitors for the above-
named { IF { MERGEFIELD PRI_CH_ORG_APP_RESP_NOLIT } = "Applicant"
"Applicant" "Respondent" } generally/limited to the following matters only:

Our address for service is:

{ MERGEFIELD PRACTICEINFO_DX_NO }
{ MERGEFIELD PRACTICEINFO_HOUSE }
{ MERGEFIELD PRACTICEINFO_AREA }
{ MERGEFIELD PRACTICEINFO_POSTAL_TOWN }
{ MERGEFIELD PRACTICEINFO_POSTCODE }

Ref: { MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Dated: { SET LETTER{ DATE \@ "d
MMMM yyyy" } }{ref LETTER \@ "d
MMMM yyyy" \ * MERGEFORMAT }

Signed:

To: The Court

{ MERGEFIELD
PRACTICEINFO_PRACTICE_NA
ME }

For the { IF { MERGEFIELD
PRI_CH_ORG_APP_RESP_NOLIT } =
"Applicant" "Applicant" "Respondent" }

{ IF { MERGEFIELD
PRI_CH_ORG_APP_RESP_NOLIT
} = "Applicant" "Applicant"
"Respondent" }