

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref:            { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref:    { MERGEFIELD "TK\_PIOTHEREXPS\_tkOTHEREXP2REF" }

{ SET LETTER { DATE \@ "d MMMM yyyy" } } { ref LETTER \@ "d MMMM yyyy" \ } \* MERGEFORMAT }

{ MERGEFIELD "TK\_PIOTHEREXPS\_TKOTHEREXP2\_title" } { MERGEFIELD "TK\_PIOTHEREXPS\_TKOTHEREXP2\_initials" } { MERGEFIELD "TK\_PIOTHEREXPS\_TKOTHEREXP2\_surname" }  
{ MERGEFIELD "TK\_PIOTHEREXPS\_TKOTHEREXP2\_address" }

Dear { MERGEFIELD "TK\_PIOTHEREXPS\_TKOTHEREXP2\_title" } { MERGEFIELD "TK\_PIOTHEREXPS\_TKOTHEREXP2\_surname" }

**Our Client:**            { MERGEFIELD "LINKNAME\_FORENAME\_1" } {  
                              MERGEFIELD LINKNAME\_SURNAME\_1 }  
**Address:**                { MERGEFIELD "CALCULATION\_ADDRESS" }  
**Date of Accident:**    { MERGEFIELD  
                              TK\_ACCDETS\_tkACCDATE \@ "d" \ } \*Ordinal } {  
                              MERGEFIELD TK\_ACCDETS\_tkACCDATE \@ "MMMM  
                              yyyy" }

Yours sincerely

{ MERGEFIELD "CALCULATION\_FEE\_EARNER\_DESCRIPTION" }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME \ } \*UPPER }

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