

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref:            { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref:    { MERGEFIELD TK\_PIPROFBODIES\_tkPOLICEREF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \\* MERGEFORMAT }

{ MERGEFIELD TK\_PIPROFBODIES\_tkPOLICE\_name }  
{ MERGEFIELD TK\_PIPROFBODIES\_tkPOLICE\_address }

Dear Sirs

**Our Client:**                { MERGEFIELD "LINKNAME\_FORENAME\_1" } {  
                                  MERGEFIELD LINKNAME\_SURNAME\_1 }  
**Accident Date:**            { MERGEFIELD TK\_ACCDETS\_tkACCDATE }  
**Location:**                 { MERGEFIELD TK\_ACCDETS\_tkACCLCATION }  
**Our Client's Vehicle:**    { MERGEFIELD TK\_PIVEHDETS\_tkCLIVEHMAKEMOD  
                                  }  
**Defendant's Vehicle:**     { MERGEFIELD TK\_PIVEHDETS\_TK\_DEF1MAKEMOD  
                                  }  
**Third Party's Vehicle:**   { MERGEFIELD  
                                  TK\_PIVEHDETS\_tkTP1VEHMAKEMOD }

Yours faithfully

{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\footer.doc"}

