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Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
 client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER { DATE \@ "d MMMM yyyy" } } {ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

{ IF { MERGEFIELD TK_PICLIENINFO_tkCLIENTMINOR } = "Yes" "{ MERGEFIELD
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TK_PICLIENINFO_TK_LITFRNDFORE } { MERGEFIELD
TK_PICLIENINFO_TK_LITFRNDSURN }
{ MERGEFIELD TK_PICLIENINFO_TK_LITFRNDADDR }" "{ MERGEFIELD
LINKNAME_TITLE_1 } { MERGEFIELD LINKNAME_INITIALS_1 } { MERGEFIELD
LINKNAME_SURNAME_1 }
{ MERGEFIELD CALCULATION_ADDRESS }" }

Dear { IF { MERGEFIELD TK_PICLIENINFO_tkCLIENTMINOR } = "Yes" "{ MERGEFIELD
TK_PICLIENINFO_TK_LITFRNDTITLE } { MERGEFIELD
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TK_PICLIENINFO_tk_SALUTATION } = "" "{ MERGEFIELD LINKNAME_TITLE_1 } {
MERGEFIELD LINKNAME_SURNAME_1 }" "{ MERGEFIELD
TK_PICLIENINFO_tk_SALUTATION }" }" }

Re: { MERGEFIELD MATTER MATTER DESCRIPTION }

Following receipt of the Defence, I have received a request from the court for a report on the case and suggestions as to how the matter should now move forward. The Defendant's solicitors will have received a similar request for a report.

I am outlining to the court the background to the matter and inviting the court to make directions which I hope will help to move the case forward towards a final hearing.

To do this, the court will need to allocate the case to a track and give appropriate directions for trial.

Once this 'trial window' is known, we will have a good idea of when the hearing will take place, if a settlement cannot be agreed meanwhile.

The court may even fix a hearing date at this stage.

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So that I can ensure that any hearing date or time within which the hearing date will be arranged in due course is convenient for you, and indeed other people involved in the case, I should be grateful for details of your availability during the next 12 months.

I will let you have a further report once the case has been allocated to a track and the court has given case management directions. I will then be in a position to outline in more detail any decisions made by the court on the evidence that each party can rely on, as well as the likely timescale for then dealing with progress of the case.

I expect to hear from the court within the next few weeks.

Yours sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }