{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"**}**

Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

 Your Ref: **{** MERGEFIELD TK_PIDEF2DETAIL_tkDEF2SOLREF **}**

{ SET LETTER **{** DATE \@ "d MMMM yyyy" * MERGEFORMAT **}}{**ref LETTER \@ "d MMMM yyyy" **}**

{ MERGEFIELD TK_PIDEF2DETAIL_tkDEF2SOL_name **}**
{ MERGEFIELD TK_PIDEF2DETAIL_tkDEF2SOL_address **}**

Dear Sirs

Our Client: { MERGEFIELD "LINKNAME_FORENAME_1" } { MERGEFIELD "LINKNAME_SURNAME_1" }
Your Client: { IF { MERGEFIELD TK_PIDEF2DETAIL_tkDEF2CONAME } = "" "{ MERGEFIELD TK_PIDEF2DETAIL_tkDEF2FORENAME } { MERGEFIELD TK_PIDEF2DETAIL_tkDEF2SURNAME }" "{ MERGEFIELD TK_PIDEF2DETAIL_tkDEF2CONAME }"
                    }
Accident   **{** MERGEFIELD TK_ACCDETS_tkACCDATE\@"d"*Ordinal **}** **{**
Date: **MERGEFIELD TK_ACCDETS_tkACCDATE\@"MMMM yyyy" }**

We enclose the listing questionnaire as filed at court, for your information.

We also enclose documentation filed at court along with the listing questionnaire.

We shall be grateful if you could let us have a copy of the Defendant's listing questionnaire, and any accompanying documentation or letters you ask the court to consider on listing.

We are happy to liaise with you concerning any further case management although this will of course need to be in the immediate future before the court reviews the questionnaires.

Yours faithfully

{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\footer.doc"**}**