

**Private & Confidential – Patient’s MHRT
correspondence from { MERGEFIELD
PRACTICEINFO PRACTICE_NAME }**

{ MERGEFIELD "LINKNAME_TITLE_1" } { MERGEFIELD
"LINKNAME_INITIALS_1" } { MERGEFIELD
"LINKNAME_SURNAME_1" }
{ MERGEFIELD "CALCULATION_ADDRESS" }

Please ask for:
{ MERGEFIELD

Your Ref:

Our Ref:
{ MERGEFIELD
"MATTER FEE EARNER ID" }

Date:
{ SET LtrDate { DATE
 \@ "d MMMM yyyy" } }

Dear { MERGEFIELD MH_ADDCLIDETS_FW_CLI_SALUT },

**RE: Your Section { MERGEFIELD MH_ADDCLIDETS MH_SECTION } – Application to
First-Tier Mental Health Review Tribunal**

I have received confirmation from the First-Tier Mental Health Review Tribunal that your application to withdraw from the tribunal has been accepted. Your tribunal has therefore been cancelled and will not take place.

I confirm that I do not have any documents to return to you.

I confirm that the Firm will keep your case papers in a secure place of storage for a period of six years. Upon your written request, the papers will be retrieved for you. After six years, the papers will be destroyed.

May I take this opportunity to thank you for your kind instructions. May I wish you all the very best. If I can be of assistance to you in the future please do not hesitate to contact me.

Yours sincerely,

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME }