

{INCLUDETEXT

"C:\\Users\\rebecca\\AppData\\Local\\Packages\\PraccticeLimited.OspreyApproachSupervisor  
App\_expxx2x1s6rv4\\LocalState\\OspreyDocuments\\b1331135-9341-491d-b767-  
847659792961\\header.doc"}

Our Ref:            { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER { DATE \@ "d MMMM yyyy" } } { ref LETTER \@ "d MMMM yyyy" \ }  
MERGEFORMAT }

{ MERGEFIELD "TK\_PIWITDETS1\_tkWIT2TITLE" } { MERGEFIELD  
"TK\_PIWITDETS1\_tkWIT2FORENAME" } { MERGEFIELD  
"TK\_PIWITDETS1\_tkWIT2SURNAME"  
}{ MERGEFIELD "TK\_PIWITDETS1\_tkWIT2ADDRESS" }

Dear { MERGEFIELD "TK\_PIWITDETS1\_tkWIT2TITLE" } { MERGEFIELD  
"TK\_PIWITDETS1\_tkWIT2SURNAME"  
}

**Accident Date:**    { MERGEFIELD  
TK\_ACCDETS\_tkACCDATE \@ "d" \ \*Ordinal } {  
MERGEFIELD TK\_ACCDETS\_tkACCDATE \@ "MMMM  
yyyy }

**Location:**        { MERGEFIELD TK\_ACCDETS\_tkACCLCATION }

**Our Client:**      { MERGEFIELD "LINKNAME\_FORENAME\_1" } {  
MERGEFIELD "LINKNAME\_SURNAME\_1" }

We refer to the above named case and can advise that the Court has now fixed a trial date for {  
MERGEFIELD TK\_PICOURTDETS\_tkTRIALDATE \@ "d" \ \*ordinal } { MERGEFIELD  
TK\_PICOURTDETS\_tkTRIALDATE \@ "MMMM yyyy" }.

I would be obliged if you would kindly contact me prior to this date in order to discuss your role  
at the trial.

Yours sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME \ \*UPPER }

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