

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Your Ref: { MERGEFIELD FW_RS_PARTIES_FW_EA_REF } { MERGEFIELD FW_RS_PARTIES_FW_EA_REF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT }

{ MERGEFIELD FW_RS_PARTIES_FW_EA_name }
{ MERGEFIELD FW_RS_PARTIES_FW_EA_address }

Dear Sirs

Re: { MERGEFIELD FW_RS_PROPERTY_FW_PROP1 \f", " }{ MERGEFIELD FW_RS_PROPERTY_FW_PROP2 \f", " }{ MERGEFIELD FW_RS_PROPERTY_FW_PROP3 \f", " }{ MERGEFIELD FW_RS_PROPERTY_FW_PROP4 \f" " }{ MERGEFIELD FW_RS_PROPERTY_FW_POSTCODE }

Seller: { MERGEFIELD LINKNAME_FORENAME_1 } { MERGEFIELD LINKNAME_SURNAME_1 }{ IF { MERGEFIELD LINKNAME_SURNAME_2 }<> "" " and { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 }" "" }

Buyer: { MERGEFIELD FW_RS_PARTIES_FW_OP1_NAME }{ IF { MERGEFIELD FW_RS_PARTIES_FW_OP2_NAME }<> "" " and { MERGEFIELD FW_RS_PARTIES_FW_OP2_NAME }" "" }

We are pleased to confirm that completion took place on { MERGEFIELD FW_RS_DATES_FW_COMPLETION \@ "d MMMM yyyy"}. We enclose a cheque in the sum of { MERGEFIELD FW_RS_COSTS_FW_EAFEE \# £#,##.00}/We have transmitted via BACS/CHAPS the sum of { MERGEFIELD FW_RS_COSTS_FW_EAFEE \# £#,##.00} in respect of your fees. We should be grateful if you would please provide us with a receipted invoice.

May we take this opportunity to thank you for your kind assistance throughout this transaction.

Yours faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }

{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }