



Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Your Ref: { MERGEFIELD FW_RS_PARTIES_FW_MANAG_REF }

{ SET LETTER { DATE \@ "d MMMM yyyy" } } { ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT }

{ MERGEFIELD FW_RS_PARTIES_FW_MANAG_name }
{ MERGEFIELD FW_RS_PARTIES_FW_MANAG_address }

Dear Sirs

Re: { MERGEFIELD FW_RS_PROPERTY_FW_PROP1 \f", " } { MERGEFIELD FW_RS_PROPERTY_FW_PROP2 \f", " } { MERGEFIELD FW_RS_PROPERTY_FW_PROP3 \f", " } { MERGEFIELD FW_RS_PROPERTY_FW_PROP4 \f" " } { MERGEFIELD FW_RS_PROPERTY_FW_POSTCODE }

Seller: { MERGEFIELD LINKNAME_FORENAME_1 } { MERGEFIELD LINKNAME_SURNAME_1 } { IF { MERGEFIELD LINKNAME_SURNAME_2 } <> "" " and { MERGEFIELD LINKNAME_FORENAME_2 } { MERGEFIELD LINKNAME_SURNAME_2 }" "" }

Buyer: { MERGEFIELD FW_RS_PARTIES_FW_OP1_NAME } { IF { MERGEFIELD FW_RS_PARTIES_FW_OP2_NAME } <> "" " and { MERGEFIELD FW_RS_PARTIES_FW_OP2_NAME }" "" }

Further to previous correspondence, please find enclosed cheque in the sum of { ASK MACost "What is the payment for the management pack?" \d "£0.00" } { REF MACost }.

We should be grateful if you would please let us have the management pack as soon as possible, together with a receipted invoice.

Yours faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

