



Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER { DATE \@ "d MMMM yyyy" } } {ref LETTER \@ "d MMMM yyyy" \ \\* MERGEFORMAT }

{ IF { MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_CO\_NM }= "" "{ MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_TITLE } { MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_INT } { MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_SURN }" "{ MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_CO\_NM }" }  
{ MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_TR\_ADD }

Dear { IF { MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_CO\_NM }= "" "{ MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_TITLE } { MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_SURN }" "Sirs" }

**Re: { MERGEFIELD MATTER MATTER DESCRIPTION }**

Please find enclosed by way of service upon you Particulars of Claim in relation to Claim No { MERGEFIELD FW\_PRCDGS\_DRS\_FWCLAIMNO } issued in { MERGEFIELD FW\_PRCDGS\_DRS\_FW\_COURT\_name } on { MERGEFIELD FW\_PRCDGS\_DRS\_FW\_DATE\_SERV \@ "d MMMM yyyy"}.

Yours { IF { MERGEFIELD FW\_DEBTOR\_DETS\_FW\_DEBT\_CO\_NM }= "" "sincerely" "faithfully" }

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }