



**PRACCTICE**  
SOLICITORS

www.demoospreyapproach.com  
enquiries@pracctice.com  
Suite 1, Falstaff House  
Malvern  
WR14 1JJ  
T: 0330 060 4940

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD FW\_EMPCONT\_2\_FW\_EMPCONT3\_TTL } { MERGEFIELD  
FW\_EMPCONT\_2\_FW\_EMPCONT3\_IN } { MERGEFIELD  
FW\_EMPCONT\_2\_FW\_EMPCONT3\_SN }  
{ MERGEFIELD FW\_EMPCONT\_2\_FW\_EMPCONT3\_ADD }

Dear { MERGEFIELD FW\_EMPCONT\_2\_FW\_EMPCONT3\_TTL } { MERGEFIELD  
FW\_EMPCONT\_2\_FW\_EMPCONT3\_SN }

**Re: { MERGEFIELD MATTER MATTER DESCRIPTION }**

Yours sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }