

{INCLUDETEXT "C:\\Users\\neil\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

{ MERGEFIELD LINKNAME_TITLE_1 } { MERGEFIELD LINKNAME_INITIALS_1 } {
MERGEFIELD LINKNAME_SURNAME_1 }
{ MERGEFIELD CALCULATION_ADDRESS }

Dear { MERGEFIELD FW_ADDINFO_FW_CLI_SALUT }

Re: { MERGEFIELD MATTER MATTER_DESCRIPTION }

I have now received { MERGEFIELD FW_OS1_FW_OS1_FORENAME }'s Form E, a copy
of which is enclosed. I should be grateful if you would please read through it carefully,
together with the accompanying evidence. I will also be considering the documents received
with a view to preparing the Questionnaire.

I should also be grateful if you would please compile a list of any questions you wish to ask {
MERGEFIELD FW_OS1_FW_OS1_FORENAME } regarding the disclosure that you would
like me to include.

I look forward to hearing from you.

Yours sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

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