

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref: { MERGEFIELD FW\_FR\_PROF\_FW\_COUNSEL\_REF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD FW\_FR\_PROF\_FW\_COUNSEL\_name }  
{ MERGEFIELD FW\_FR\_PROF\_FW\_COUNSEL\_address }

Dear Sirs

**Re:** { IF { MERGEFIELD FW\_FR\_CLIDET\_FW\_CLI\_TYPE } = "Applicant" "{  
MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 } v { MERGEFIELD  
FW\_FR\_OS\_FW\_OS1\_FORENAME } { MERGEFIELD  
FW\_FR\_OS\_FW\_OS1\_SURNAME }" "{ MERGEFIELD  
FW\_FR\_OS\_FW\_OS1\_FORENAME } { MERGEFIELD  
FW\_FR\_OS\_FW\_OS1\_SURNAME } v { MERGEFIELD  
LINKNAME\_FORENAME\_1 } { MERGEFIELD  
LINKNAME\_SURNAME\_1 }" }

**Case No:** { MERGEFIELD FW\_FR\_PROF\_FW\_CASE\_NO }

Yours faithfully

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME}\*UPPER }