

Subject

{Formula\$RC_Property}

MESSAGE BODY

E-mail Template

B I U ABC | Styles | Paragraph | Arial | 3 (12pt)

Dear Sirs,

Property: {Formula\$RC_Property}

Seller: {Formula\$RC_VEND1NAME}{Formula\$RC_VEND2NAME}{Formula\$RC_VEND3NAME}{Formula\$RC_VEND4NAME}

Buyer:{Formula\$RC_PURCH1NAME}{Formula\$RC_PURCH2NAME}{Formula\$RC_PURCH3NAME}{Formula\$RC_PURCH4NAME}

We are pleased to confirm we have now exchanged contracts, and completion is due to take place on {RC_DATES\$I_COMPLTIONDATE}. We should be grateful if you would please send us your invoice as soon as possible.

If you have any queries regarding the sale, please do not hesitate to contact {CALCULATIONS\$FEE_EARNER_DESCRIPTION}, the fee earner with conduct of this matter.

Yours faithfully,

{PRACTICEINFO\$PRACTICE_NAME}