

{INCLUDETEXT "C:\\Users\\neil\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ *
MERGEFORMAT }

{ MERGEFIELD FW_OS_SOL_FW_OS_SOL1_ORG_name }
{ MERGEFIELD FW_OS_SOL_FW_OS_SOL1_ORG_address }

Dear Sirs

**Your Client: { MERGEFIELD FW_OS1_FW_OS1_FORENAME } { MERGEFIELD
FW_OS1_FW_OS1_SURNAME }**

**Our Client: { MERGEFIELD LINKNAME_FORENAME_1 } { MERGEFIELD
LINKNAME_SURNAME_1 }**

Thank you for providing a list of experts. We confirm we have instructions to agree to using
XX.

We look forward to receiving a draft letter of instruction from you in due course.

Yours faithfully

**{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }**

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