

{INCLUDETEXT "C:\\Users\\neil\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref:        { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD FW\_OS1\_FW\_OS1\_TITLE } { MERGEFIELD FW\_OS1\_FW\_OS1\_INTS } {  
MERGEFIELD FW\_OS1\_FW\_OS1\_SURNAME }  
{ MERGEFIELD FW\_OS1\_FW\_OS1\_ADDRESS }

Dear { MERGEFIELD FW\_OS1\_FW\_OS1\_TITLE } { MERGEFIELD  
FW\_OS1\_FW\_OS1\_SURNAME }

**Re: { MERGEFIELD MATTER MATTER\_DESCRIPTION }**

Yours sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

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