

{INCLUDETEXT

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App\_expx2x1s6rv4\\LocalState\\OspreyDocuments\\ce6da71c-37da-4cc7-b4b1-  
28f168d935ad\\header.doc"}

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref: { MERGEFIELD FW\_CPL\_ORGS\_FW\_OS\_SOL1\_REF }

{ SET LETTER{ DATE \@ "d MMMM yyyy" }}{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD FW\_CPL\_ORGS\_FW\_OS\_SOL1\_ORG\_name }  
{ MERGEFIELD FW\_CPL\_ORGS\_FW\_OS\_SOL1\_ORG\_address }

Dear Sirs

**Re:** { MERGEFIELD FW\_CPL\_PROPINFO\_FW\_PROP1 \f", "{ MERGEFIELD  
FW\_CPL\_PROPINFO\_FW\_PROP2 \f", "{ MERGEFIELD  
FW\_CPL\_PROPINFO\_FW\_PROP3 \f", "{ MERGEFIELD  
FW\_CPL\_PROPINFO\_FW\_PROP4 \f" "{ MERGEFIELD  
FW\_CPL\_PROPINFO\_FW\_POSTCODE }

**Your** { MERGEFIELD FW\_CPL\_OTHRSIDE\_FW\_COMP1 }

**Client:**

**Our** { MERGEFIELD LINKNAME SURNAME 1 }

**Client:**

We write following completion which took place on { MERGEFIELD  
FW\_CPL\_PROPINFO\_FW\_COMPLEASE \@ "d MMMM yyyy"}. We should be grateful if  
you would please send us the following documents:

1. Your client's part signed lease.

We enclose a copy of our client's part signed lease for your records.

May we take this opportunity to thank you for your kind assistance throughout this  
transaction.

Yours faithfully

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

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