

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\* MERGEFORMAT }

{ MERGEFIELD "LINKNAME\_TITLE\_1" } { MERGEFIELD "LINKNAME\_INITIALS\_1" } { MERGEFIELD "LINKNAME\_SURNAME\_1" }  
{ MERGEFIELD CALCULATION\_ADDRESS }

Dear { MERGEFIELD "LINKNAME\_TITLE\_1" } { MERGEFIELD "LINKNAME\_SURNAME\_1" }

**Re: Crown Court: { MERGEFIELD TK\_MAGCRT\_ALL\_TK\_CRWN CRT name }**  
**Next Date: { MERGEFIELD TK\_CRWNCRT\_NGP\_TK\_CRNCRT\_TR\_DT }**

I am writing to confirm the outcome of your appearance in Bristol Crown Court on { MERGEFIELD TK\_MAGCRT\_ALL\_TK\_CRWNCRT\_DT }.  
I spoke to you about the charge and the evidence in the case. I had advised you that [free text].

You instructed me that you would plead not guilty to the charge and when the case was called into Court that is what you did. The Court then dealt with issues of case management and your case was adjourned for trial. Your trial date was set for { MERGEFIELD TK\_CRWNCRT\_NGP\_TK\_CRNCRT\_TR\_DT }.

We will need to see you before then to discuss your case in greater detail. I will write to you again nearer the time to arrange an appointment.

You were remanded in custody because { MERGEFIELD TK\_BAIL\_STATUS\_TK\_REFUS\_BAIL }.

I hope that all the above is clear but if you have any queries please do not hesitate to contact me or one of my colleagues.

With best wishes

Yours sincerely

**{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }**



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{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }