

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ \\*  
MERGEFORMAT }

{ MERGEFIELD TK\_WIT\_1AND2\_DT\_TK\_WIT2\_TTL } { MERGEFIELD  
TK\_WIT\_1AND2\_DT\_TK\_WIT2\_FRNM } { MERGEFIELD  
TK\_WIT\_1AND2\_DT\_TK\_WIT2\_SRNM }  
{ MERGEFIELD TK\_WIT\_1AND2\_DT\_TK\_WIT2\_ADD }

Dear { MERGEFIELD TK\_WIT\_1AND2\_DT\_TK\_WIT2\_TTL } { MERGEFIELD  
TK\_WIT\_1AND2\_DT\_TK\_WIT2\_SRNM },

**Re: { MERGEFIELD MATTER MATTER DESCRIPTION }**

Yours sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }



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