PRACCTICE
SOLICITORS

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T: 0330 060 4940

Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

Your Ref:

{ SET LETTER**{** DATE \@ "d MMMM yyyy" **}** **}{**ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT **}**

{ MERGEFIELD "LINKNAME_TITLE_1" **}** **{** MERGEFIELD "LINKNAME_INITIALS_1" **}** **{** MERGEFIELD "LINKNAME_SURNAME_1" **}**
{ MERGEFIELD CALCULATION_ADDRESS **}**

Dear **{** MERGEFIELD "LINKNAME_TITLE_1" **}** **{** MERGEFIELD "LINKNAME_SURNAME_1" **}**

Re: Police Station: { MERGEFIELD TK_POL_STN_INIT_TK_POL_STATION_name }

I am writing to confirm the outcome of your attendance at **{** MERGEFIELD TK_POL_STN_INIT_TK_POL_STATION_name **}** on **{** MERGEFIELD TK_POL_STN_INIT_TK_ARREST_DT **}** when I represented you. You were being interviewed in connection with an allegation of **{** MERGEFIELD MATTER_MATTER_DESCRIPTION **}**.

I received a briefing from the police officer before the interview and I discussed that with you. You told me that [free text]. I advised you that [free text]. You decided that you would **{** MERGEFIELD TK_POL_STN_ATT_TK_INTVW_OUTCM **}**.

Following your interview, the police decided that they would take no further action in relation to the allegation and you were therefore released without charge. This is now an end to the matter and you should hear no more about it.

I am enclosing copy of our Terms of Business. This contains information which I am obliged to send to you. The cost of your representation at the police station itself is covered by the police station legal aid scheme - our Terms of Business document has further details.

I hope that all the above is clear but if you have any queries please do not hesitate to contact me or one of my colleagues in the office. We are pleased to have assisted you in securing this outcome.

With best wishes

Yours Sincerely

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{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }