PRACCTICE
SOLICITORS

www.demoospreyapproach.com
enquiries@pracctice.com
Suite 1, Falstaff House
Malvern
WR14 1JJ
T: 0330 060 4940

Our Ref: **{ MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }**

Your Ref:

{ SET LETTER{ DATE \@ "d MMMM yyyy" } }{ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT }

{ MERGEFIELD "LINKNAME_TITLE_1" } { MERGEFIELD "LINKNAME_INITIALS_1" } { MERGEFIELD "LINKNAME_SURNAME_1" }
{ MERGEFIELD CALCULATION_ADDRESS }

Dear **{ MERGEFIELD "LINKNAME_TITLE_1" } { MERGEFIELD "LINKNAME_SURNAME_1" }**

<u>Re:</u>   Police Station: { MERGEFIELD TK_POL_STN_INIT_TK_POL_STATION_name }

I am writing to confirm the outcome of your attendance at **{ MERGEFIELD TK_POL_STN_INIT_TK_POL_STATION_name }** on **{ MERGEFIELD TK_POL_STN_INIT_TK_ARREST_DT }** when I represented you. You were being interviewed in connection with an allegation of **{ MERGEFIELD MATTER_MATTER_DESCRIPTION }**.

I received a briefing from the police officer before the interview and I discussed that with you. You told me that [free text]. I advised you that [free text]. You decided that you would **{ MERGEFIELD TK_POL_STN_ATT_TK_INTVW_OUTCM }**.

Following your interview, the police decided that they would consider whether or not you should face any charges. At this stage, you have been released without charge and do not have an obligation to attend at a Police Station on a future date. However, it is possible that you may in the near future receive a document requiring you to attend court to face charges. If you do receive such a document, please let us know as soon as possible as we will need to see you to discuss the case and if necessary apply for legal aid. You should also make a careful note of the court date and attend on the date required.

I am enclosing a copy of our Terms of Business. This contains information which I am obliged to send to you. The cost of your representation at the police station itself is covered by the police station legal aid scheme - our Terms of Business document has further details.

I hope that all the above is clear but if you have any queries please do not hesitate to contact me or one of my colleagues in the office. We are pleased to have assisted you.

With best wishes

Yours sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }