

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD  
client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ QUOTE { DATE \@ "d MMMM yyyy" } }

```
{ IF { MERGEFIELD EL_2_2_2_2_EL_COMPANYNAME }= "" "{ IF { MERGEFIELD  
EL_2_2_2_1_EL_TITLETYPETEXT } = "1 = Mr" "Mr { MERGEFIELD EL_2_2_2_1_EL_NAME } {  
MERGEFIELD EL_2_2_2_1_EL_SURNAME }" "{ IF { MERGEFIELD  
EL_2_2_2_1_EL_TITLETYPETEXT } = "2 = Mrs" "Mrs { MERGEFIELD EL_2_2_2_1_EL_NAME }  
{ MERGEFIELD EL_2_2_2_1_RTASURNAME }" "{ IF { MERGEFIELD  
EL_2_2_2_1_EL_TITLETYPETEXT } = "3 = Ms" "Ms { MERGEFIELD EL_2_2_2_1_EL_NAME } {  
MERGEFIELD EL_2_2_2_1_EL_SURNAME }" "{ IF { MERGEFIELD  
EL_2_2_2_1_EL_TITLETYPETEXT } = "4 = Miss" "Miss { MERGEFIELD EL_2_2_2_1_EL_NAME  
{ MERGEFIELD EL_2_2_2_1_EL_SURNAME }" "{ IF { MERGEFIELD  
EL_2_2_2_1_EL_TITLETYPETEXT } = "Please Select" "{ MERGEFIELD  
EL_2_2_2_1_EL_OTHERTITLETEXT } "Please select a title" } } } } } } "{ MERGEFIELD  
EL_2_2_2_2_EL_COMPANYNAME }" }  
{ IF { MERGEFIELD EL_2_2_2_2_EL_COMPANYNAME }= "" "{ MERGEFIELD  
EL_2_2_2_1_EL_ADD_HOUSENAMETEXT }  
{ MERGEFIELD EL_2_2_2_1_EL_ADD_HOUSENUMBERTEXT }  
{ MERGEFIELD EL_2_2_2_1_EL_ADD_STREET1TEXT }  
{ MERGEFIELD EL_2_2_2_1_EL_ADD_STREET2TEXT }  
{ MERGEFIELD EL_2_2_2_1_EL_ADD_DISTRICTTEXT }  
{ MERGEFIELD EL_2_2_2_1_EL_ADD_CITYTEXT }  
{ MERGEFIELD EL_2_2_2_1_EL_ADD_COUNTYTEXT }  
{ MERGEFIELD EL_2_2_2_1_EL_ADD_POSTCODETEXT } "{ MERGEFIELD  
EL_2_2_2_2_EL_HOUSENAMETEXT \f "" }  
{ MERGEFIELD EL_2_2_2_2_EL_HOUSENUMBERTEXT \f "" }  
{ MERGEFIELD EL_2_2_2_2_EL_STREET1TEXT \f "" }  
{ MERGEFIELD EL_2_2_2_2_EL_STREET2TEXT \f "" }  
{ MERGEFIELD EL_2_2_2_2_EL_DISTRICTTEXT \f "" }  
{ MERGEFIELD EL_2_2_2_2_EL_CITYTEXT \f "" }  
{ MERGEFIELD EL_2_2_2_2_EL_COUNTYTEXT \f "" }  
{ MERGEFIELD EL_2_2_2_2_EL_POSTCODETEXT \f "" } }
```

Dear { IF { MERGEFIELD EL\_2\_2\_2\_2\_EL\_COMPANYNAME }= "" "{ IF { MERGEFIELD  
EL\_2\_2\_2\_1\_EL\_TITLETYPETEXT } = "1 = Mr" "Mr { MERGEFIELD  
EL\_2\_2\_2\_1\_EL\_SURNAME }" "{ IF { MERGEFIELD EL\_2\_2\_2\_1\_EL\_TITLETYPETEXT } = "2 =  
Mrs" "Mrs { MERGEFIELD EL\_2\_2\_2\_1\_EL\_SURNAME }" "{ IF { MERGEFIELD  
EL\_2\_2\_2\_1\_EL\_TITLETYPETEXT } = "3 = Ms" "Ms { MERGEFIELD  
EL\_2\_2\_2\_1\_EL\_SURNAME }" "{ IF { MERGEFIELD EL\_2\_2\_2\_1\_EL\_TITLETYPETEXT } = "4 =  
Miss" "Miss { MERGEFIELD EL\_2\_2\_2\_1\_EL\_SURNAME }" "{ IF { MERGEFIELD  
EL\_2\_2\_2\_1\_EL\_TITLETYPETEXT } = "Please Select" "{ MERGEFIELD  
EL\_2\_2\_2\_1\_EL\_OTHERTITLETEXT } "Please select a title" } } } } } } "Sirs" }

Re: { MERGEFIELD LINKNAME FORENAME 1 } { MERGEFIELD  
LINKNAME SURNAME 1 } v { IF { MERGEFIELD  
EL 2 2 2 2 EL COMPANYNAME }= "" "{ MERGEFIELD  
EL 2 2 2 1 EL NAME \f" "{ MERGEFIELD  
EL 2 2 2 1 EL MIDDLENAME \f" "{ MERGEFIELD  
EL 2 2 2 1 EL SURNAME }" "{ MERGEFIELD  
EL 2 2 2 2 EL COMPANYNAME }" }  
Personal Injury Claim

Yours { IF { MERGEFIELD EL\_2\_2\_2\_2\_EL\_COMPANYNAME }= "" "sincerely" "faithfully" }

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }