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Our Ref:        { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ QUOTE { DATE \@ "d MMMM yyyy" } }

{ MERGEFIELD ELPL\_COURT\_EL\_MEDEX4\_name }  
{ MERGEFIELD ELPL\_COURT\_EL\_MEDEX4\_address }

Dear Sirs

**Re: { MERGEFIELD MATTER MATTER\_DESCRIPTION }**

Yours faithfully

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

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