

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ QUOTE { DATE \@ "d MMMM yyyy" } }

{ MERGEFIELD RTA_COURT_FW_COURT_name }
{ MERGEFIELD RTA_COURT_FW_COURT_address }

Dear Sirs

Re: { MERGEFIELD LINKNAME FORENAME 1 } { MERGEFIELD LINKNAME SURNAME 1 } v { IF { MERGEFIELD RTA 2 2 3 2 RTA_COMPANYNAME } = "" { MERGEFIELD RTA 2 2 3 1 RTA_NAME } { MERGEFIELD RTA 2 2 3 1 RTA_MIDDLENAME } { MERGEFIELD RTA 2 2 3 1 RTA_SURNAME } " " { MERGEFIELD RTA 2 2 3 2 RTA_COMPANYNAME } " }

Case No: { MERGEFIELD RTA COURT FW CASE NO }

Yours faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }