

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

Your Ref:

{ QUOTE { DATE \@ "d MMMM yyyy" } }

{ IF { MERGEFIELD RTA_2_2_3_2_RTA_COMPANYNAME }= "" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "1 = Mr" "Mr { MERGEFIELD RTA_2_2_3_1_RTA_NAME } { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "2 = Mrs" "Mrs { MERGEFIELD RTA_2_2_3_1_RTA_NAME } { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "3 = Ms" "Ms { MERGEFIELD RTA_2_2_3_1_RTA_NAME } { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "4 = Miss" "Miss { MERGEFIELD RTA_2_2_3_1_RTA_NAME } { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "Please Select" "{ MERGEFIELD RTA_2_2_3_1_RTA_OTHERTITLE }" "Please select a title" }" }" }" }" "{ MERGEFIELD RTA_2_2_3_2_RTA_COMPANYNAME }" }
{ IF { MERGEFIELD RTA_2_2_3_2_RTA_COMPANYNAME }= "" "{ MERGEFIELD RTA_2_2_3_1_RTA_HOUSENAME \f "" }
{ MERGEFIELD RTA_2_2_3_1_RTA_HOUSENUMBER \f "" }
{ MERGEFIELD RTA_2_2_3_1_RTA_STREET1 \f "" }
{ MERGEFIELD RTA_2_2_3_1_RTA_STREET2 \f "" }
{ MERGEFIELD RTA_2_2_3_1_RTA_DISTRICT \f "" }
{ MERGEFIELD RTA_2_2_3_1_RTA_CITY \f "" }
{ MERGEFIELD RTA_2_2_3_1_RTA_COUNTY \f "" }
{ MERGEFIELD RTA_2_2_3_1_RTA_POSTCODE \f "" }" "{ MERGEFIELD RTA_2_2_3_2_RTA_HOUSENAME \f "" }
{ MERGEFIELD RTA_2_2_3_2_RTA_HOUSENUMBER \f "" }
{ MERGEFIELD RTA_2_2_3_2_RTA_STREET1 \f "" }
{ MERGEFIELD RTA_2_2_3_2_RTA_STREET2 \f "" }
{ MERGEFIELD RTA_2_2_3_2_RTA_DISTRICT \f "" }
{ MERGEFIELD RTA_2_2_3_2_RTA_CITY \f "" }
{ MERGEFIELD RTA_2_2_3_2_RTA_COUNTY \f "" }
{ MERGEFIELD RTA_2_2_3_2_RTA_POSTCODE \f "" }" }

Dear { IF { MERGEFIELD RTA_2_2_3_2_RTA_COMPANYNAME }= "" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "1 = Mr" "Mr { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "2 = Mrs" "Mrs { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "3 = Ms" "Ms { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "4 = Miss" "Miss { MERGEFIELD RTA_2_2_3_1_RTA_SURNAME }" "{ IF { MERGEFIELD RTA_2_2_3_1_RTA_TITLETYPE } = "Please Select" "{ MERGEFIELD RTA_2_2_3_1_RTA_OTHERTITLE }" "Please select a title" }" }" }" }" "Sirs" }

Re: { MERGEFIELD LINKNAME_FORENAME_1 } { MERGEFIELD LINKNAME_SURNAME_1 } v { IF { MERGEFIELD RTA_2_2_3_2_RTA_COMPANYNAME }= "" "{ MERGEFIELD RTA_2_2_3_1_RTA_NAME \f "" } { MERGEFIELD

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RTA 2 2 3 1 RTA MIDDLENAME \f" "{ MERGEFIELD
RTA 2 2 3 1 RTA SURNAME }" "{ MERGEFIELD
RTA 2 2 3 2 RTA COMPANYNAME }" }

Road Traffic Accident Claim

{ IF { MERGEFIELD RTA_COURT_FW_CASE_NO } <> "" " Case No: {
MERGEFIELD RTA_COURT_FW_CASE_NO }" "" }

Our client has instructed us to put forward a Part 36 Offer. For the avoidance of doubt, we are making this offer under Part 36 of the Civil Procedure Rules ("the Offer").

ENTER OFFER DETAILS HERE

We look forward to hearing from you as soon as possible.

Yours { IF { MERGEFIELD RTA_2_2_3_2_RT_COMPANYNAME } = "" "sincerely"
"faithfully" }

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }