

{INCLUDETEXT

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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref: { MERGEFIELD FW\_IMM\_1\_FW\_IMM\_REP\_REF }

{ QUOTE { DATE \@ "d MMMM yyyy" } }

{ MERGEFIELD FW\_IMM\_1\_FW\_IMM\_PREV\_REP\_name }  
{ MERGEFIELD FW\_IMM\_1\_FW\_IMM\_PREV\_REP\_address }

Dear Sirs

**Re: { MERGEFIELD MATTER MATTER\_DESCRIPTION }**

We write further to our letter of DATE enclosing our client's signed Authority and should be grateful if you would please provide us with a copy of your file as soon as possible.

We look forward to hearing from you.

Yours faithfully

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\*UPPER }

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