

{INCLUDETEXT "C:\\Users\\adamb\\AppData\\Local\\OspreyDocuments\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{
MERGEFIELD matter_no }

{ QUOTE { DATE \@ "d MMMM yyyy" } }

{ MERGEFIELD FW_CN_COURT_FW_CN_COURT_name }
{ MERGEFIELD FW_CN_COURT_FW_CN_COURT_address }

Dear Sirs

Re: { MERGEFIELD LINKNAME_FORENAME_1 } { MERGEFIELD
LINKNAME_SURNAME_1 } v { IF { MERGEFIELD
FW_CN_DEF1_FW_CN_D1_TRUST_name } <> "" "{ MERGEFIELD
FW_CN_DEF1_FW_CN_D1_TRUST_name }" "{ MERGEFIELD
"FW_CN_DEF1_FW_CN_D1_FNAME" } { MERGEFIELD
"FW_CN_DEF1_FW_CN_D1_SNAME" }" }
Court: { MERGEFIELD FW_CN_COURT_FW_CN_COURT_name }
Claim No: { MERGEFIELD FW_CN_COURT_FW_CN_CT_CL_NO }

Please find enclosed Pre-Trial Checklist in the above matter.

Yours Faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

{INCLUDETEXT "C:\\Users\\adamb\\AppData\\Local\\OspreyDocuments\\footer.doc"}