

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d MMMM yyyy"} }

{ MERGEFIELD "FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_title" } { MERGEFIELD "FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_forename" } { MERGEFIELD "FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_surname" }  
{ IF { MERGEFIELD FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_compname } = "" "{ MERGEFIELD FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_address }" "{ MERGEFIELD FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_compaddress }" }

Dear { MERGEFIELD FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_title } { MERGEFIELD FW\_CN\_MED\_EXP\_FW\_CN\_ME1\_CON\_surname }

**Re: Our Client:** { MERGEFIELD "LINKNAME\_FORENAME\_1" } { MERGEFIELD LINKNAME\_SURNAME\_1 }  
**Address:** { MERGEFIELD CLIENT\_HOUSE }, { MERGEFIELD "CLIENT\_POSTAL\_TOWN" }, { MERGEFIELD "CLIENT\_POSTCODE" }  
**Date of Birth:** { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_DOB \@ "d" \\*Ordinal } { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_DOB \@ "MMMM yyyy" }

Yours Sincerely

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

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