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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d MMMM yyyy" } }

The Practice Manager

{ MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_GP\_SUR\_name }  
{ MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_GP\_SUR\_address }

Dear Sirs

**Our Client:** { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_MNAME } { MERGEFIELD LINKNAME\_SURNAME\_1 }  
**Address:** { MERGEFIELD CALCULATION\_ADDRESS }  
**DOB:** { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_DOB }  
**NHS Number:** { MERGEFIELD FW\_CN\_CLI\_INFO\_FW\_CN\_NHS\_NUM }

Yours Faithfully

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\*UPPER }

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