

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE
LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{
MERGEFIELD matter_no }

{ QUOTE { DATE \@ "d MMMM yyyy"} }

{ IF { MERGEFIELD FW_CN_CLI_INFO_FW_CN_CLI_LIT } = "Yes" "{ MERGEFIELD
"FW_CN_CLI_INFO_FW_CN_LF_TITLE" } { MERGEFIELD
"FW_CN_CLI_INFO_FW_CN_LF_INITIA" } { MERGEFIELD
"FW_CN_CLI_INFO_FW_CN_LF_SNAME" }" "{ MERGEFIELD "LINKNAME_TITLE_1" } {
MERGEFIELD "LINKNAME_INITIALS_1" } { MERGEFIELD "LINKNAME_SURNAME_1" }" }
{ IF { MERGEFIELD FW_CN_CLI_INFO_FW_CN_CLI_LIT } = "Yes" "{ MERGEFIELD
FW_CN_CLI_INFO_FW_CN_LF_ADD }" "{ MERGEFIELD CALCULATION_ADDRESS }" }

Dear { IF { MERGEFIELD FW_CN_CLI_INFO_FW_CN_CLI_LIT } = "Yes" "{ MERGEFIELD
FW_CN_CLI_INFO_FW_CN_LF_TITLE } { MERGEFIELD
FW_CN_CLI_INFO_FW_CN_LF_SNAME }" "{ IF { MERGEFIELD
CLI1_ADD_INFO_FW_CLI1_SAL } = "" "{ MERGEFIELD LINKNAME_TITLE_1 } {
MERGEFIELD LINKNAME_SURNAME_1 }" "{ MERGEFIELD
CLI1_ADD_INFO_FW_CLI1_SAL }" }" }

Re: { MERGEFIELD MATTER MATTER DESCRIPTION }

Please find enclosed your claim form and particulars of claim for approval.

I wish to draw your attention to the following:

Please contact me at as soon as you have reviewed the documents so that I may submit them to the court.

I look forward to hearing from you.

Yours sincerely

**{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }**

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