

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d MMMM yyyy" } }

{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_CON\_title } { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_CON\_initials } { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_CON\_surname }  
{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_ORG\_name }  
{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_ORG\_address }

Dear { IF { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_CON\_surname }= "" "Sirs" "{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_CON\_title } { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_CON\_surname }" }

**Re:** { MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 } v { IF { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TRUST\_name } <> "" "{ MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TRUST\_name }" "{ MERGEFIELD "FW\_CN\_DEF1\_FW\_CN\_D1\_FNAME" } { MERGEFIELD "FW\_CN\_DEF1\_FW\_CN\_D1\_SNAME" }" }

**Court:** { MERGEFIELD FW\_CN\_COURT\_FW\_CN\_COURT\_name }

**Claim No:** { MERGEFIELD FW\_CN\_COURT\_FW\_CN\_CT\_CL\_NO }

I enclose herewith, our above-named client's medical records and should be most grateful if you would kindly consider and paginate the records and organise them into a suitable format for consideration by the experts, also to draft a chronology and index to go with the bundle.

Also enclosed is a copy of our client's Statement by way of background information.

I look forward to receiving your observations generally about any issues which you come across whilst paginating the records.

If you require any additional information, please do not hesitate to contact me.

Many thanks for your assistance.

{ IF { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_PAG\_CON\_surname }= "" "Yours Faithfully" "Yours Sincerely" }

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

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