

{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref: { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_REF }

{ QUOTE { DATE \@ "d MMMM yyyy" } }

{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_CON\_title } { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_CON\_initials } { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_CON\_surname \f" " }  
{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_ORG\_name }  
{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_ORG\_address }

Dear { IF { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_CON\_surname } = "" "Sirs" "{ MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_CON\_title } { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_CON\_surname }" }

**Our** { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD  
**Client:** LINKNAME\_FORENAME\_1 } { MERGEFIELD  
CLI1\_ADD\_INFO\_FW\_CLI1\_MNAME } { MERGEFIELD  
LINKNAME\_SURNAME\_1 }  
**Address:** { MERGEFIELD CALCULATION\_ADDRESS }  
**DOB:** { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_DOB }

Please find attached copy letter of claim in relation to a potential incident of clinical negligence arising out of the circumstances of { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 } treatment when { IF { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_GENDER } = "Male" "he" "she" } was admitted to { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_HOS\_TC } under the care of { IF { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TRUST\_name } = "" "{ MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TITLE } { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_FNAME } { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_SNAME }" "{ MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TRUST\_name }" }.

Do not hesitate to contact me if you require any further information.

{ IF { MERGEFIELD FW\_CN\_CONTACTS\_FW\_CN\_RES\_CON\_surname } = "" "Yours Faithfully" " Yours Sincerely" }

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\*UPPER }

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