```
Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{
MERGEFIELD matter_no }
```

\{ QUOTE \{ DATE \@ "d MMMM yyyy"\} \}

```
{MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_CT_title } { MERGEFIELD
FW_CN_D_SOL_INS__FW_CN_D1_SOL_CT_initials }{ MERGEFIELD
FW_CN_D_SOL_INS_FW_CN_D1_SOL_CT_surname }
{ MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_OR_name }
{ MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_OR_address }
```

Dear Sirs


We refer to the above matter in which we act for \{ MERGEFIELD LINKNAME_TITLE_1 \} \{ MERGEFIELD LINKNAME_FORENAME_1 \} \{ MERGEFIELD CLI1_ADD_INFO_FW_CLI1_MNAME \} \{ MERGEFIELD LINKNAME_SURNAME_1 \}.

Our client is aware of the requirements of the Civil Procedure Rules for parties to seek to settle their disputes and we have been instructed to put forward an offer under Part 36 of the CPR which please find attached in form N242A.

## Clarification

If you are not entirely clear about any terms of this Offer, please let us know in writing within seven days identifying any elements which you consider unclear. Your failure to provide such notification, we will submit, precludes you from seeking to avoid the adverse costs consequences of Part 36 by referring to any alleged ambiguities or technical errors in this letter.
We look forward to hearing from you. In the meantime, please confirm receipt of this letter.
\{ IF \{ MERGEFIELD FW_CN_DEF1_FW_CN_D1_TRUST_name \} = "" "Yours Sincerely" " Yours Faithfully"\}

## \{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION \} \{ MERGEFIELD PRACTICEINFO_PRACTICE_NAMME*UPPER \}

