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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d MMMM yyyy" } }

The Practice Manager  
{ MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_GP\_SUR\_name }  
{ MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_GP\_SUR\_address }

Dear Sirs

**Our Client:** { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_MNAME } { MERGEFIELD LINKNAME\_SURNAME\_1 }  
**Address:** { MERGEFIELD CALCULATION\_ADDRESS }  
**DOB:** { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_DOB }  
**NHS Number:** { MERGEFIELD FW\_CN\_CLI\_INFO\_FW\_CN\_NHS\_NUM }

We are disappointed to note that the 40 days provided for under the Access to Health Records Act 1990 has expired and we are still without our client's medical records.

In the circumstances, we ask that you provide same by close of business on .....failing which, we will petition the Court under Rule 31.16 of the Civil Procedure Rules 1998 for an order for pre-action disclosure.

We reserve the right to rely upon this and all relevant correspondence when the question of costs falls to be considered.

Yours Faithfully

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }  
{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\*UPPER }

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