

{INCLUDETEXT

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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

Your Ref:

{ QUOTE { DATE \@ "d"\*Ordinal } } { QUOTE { DATE \@ "MMMM yyyy" } }

{ MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 }  
{ MERGEFIELD CALCULATION\_ADDRESS }

Dear { IF { MERGEFIELD FW\_ADDINFO\_FW\_CLI\_SALUT } = "" "{ MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_SURNAME\_1 }" "{ MERGEFIELD FW\_ADDINFO\_FW\_CLI\_SALUT }" }

**Re: { MERGEFIELD MATTER MATTER DESCRIPTION }**

I am pleased to confirm that the Court have now issued your application, a copy of which is enclosed for your records.

{ IF { MERGEFIELD FW\_DIV\_PETDET\_FW\_APP\_SRV } = "Solicitor" "Your spouse will also have received a copy of the issued applications. They must then complete a form called an Acknowledgement of Service which is essentially their acknowledging they have received the issued application and that they agree that your { IF { MERGEFIELD FW\_DIV\_PETDET\_FW\_RELATIONSHIP } = "married" "marriage" "civil partnership" } has irretrievably broken down. I have asked your spouse to forward a copy of the completed Acknowledgment of Service to me as well as the Court in order to save delay.

Once the Court has served the application, a 20 week waiting period begins before I am to apply for the Conditional Order. The Conditional Order is the next stage in your { IF { MERGEFIELD FW\_DIV\_PETDET\_FW\_APPTYPE } = "divorce" "divorce" "dissolution" }. Please note that your { IF { MERGEFIELD FW\_DIV\_PETDET\_FW\_APPTYPE } = "divorce" "divorce" "dissolution" } is not finalised once you have received Conditional Order. I shall provide further information regarding Conditional Order in due course." "Your spouse will also have received a copy of the issued applications. They must then complete a form called an Acknowledgement of Service which is essentially their acknowledging they have received the issued application and that they agree that your { IF { MERGEFIELD FW\_DIV\_PETDET\_FW\_RELATIONSHIP } = "married" "marriage" "civil partnership" } has irretrievably broken down. I have asked your spouse to forward a copy of the completed Acknowledgment of Service to me as well as the Court in order to save delay.

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If you have any questions please do not hesitate to contact me.

Yours sincerely

**{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION }**  
**{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }**