

{INCLUDETEXT "C:\\Users\\neilb\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d"\*Ordinal } } { QUOTE { DATE \@ "MMMM yyyy" } }

{ MERGEFIELD "FW\_PROBSOC1\_FWB\_SOC\_3\_name" }  
{ MERGEFIELD "FW\_PROBSOC1\_FWB\_SOC\_3\_address" }

Dear Sirs

**Deceased:** { MERGEFIELD  
FW PRODCDETS 1 DECEASED FULLNM }  
**Account Number[s]:** { MERGEFIELD FW PROBSOC1 FWB SOC 3 AC 1 \f",  
"}{ MERGEFIELD FW PROBSOC1 FWB SOC 3 AC 2  
\f", " }{ MERGEFIELD  
FW PROBSOC1 FWB SOC 3 AC 3 \f", " }{  
MERGEFIELD FW PROBSOC1 FWB SOC 3 AC 4 }  
**Address:** { MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD1 \f", " }{  
MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD2 \f", " }{  
MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD3 \f" " }{  
MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADDPC }  
**Date of Death:** { MERGEFIELD FW PRODCDETS 1 FWDCD DT DTH  
\@ "d"\*Ordinal } { MERGEFIELD  
FW PRODCDETS 1 FWDCD DT DTH \@ "MMMM  
yyyy" }

We write further in this matter and now enclose an office copy Grant of Probate for noting and returning, together with a form of authority signed by the personal representatives.

Please let us have a cheque for the balances together with **tax deduction certificates and statements showing all entries on the account from the date of death to the date of closure.**

Yours faithfully

{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }

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