

{INCLUDETEXT "C:\\Users\\neilb\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

{ QUOTE { DATE \@ "d"*Ordinal } } { QUOTE { DATE \@ "MMMM yyyy" } }

{ MERGEFIELD FW_PRO_CRED_FNL_FWCRED_1_NM }
{ MERGEFIELD FW_PRO_CRED_FNL_FWCRED_1_ADDR }

Dear Sirs

Deceased: { MERGEFIELD FW_PRODCDETS 1 DECEASED FULLNM }
Account { MERGEFIELD FW_PRO_CRED_FNL_FWCRED1 AC NO }
Number:
Address: { MERGEFIELD FW_PRODCDETS 1 FWDCD PRV ADD1 \F ", "{
MERGEFIELD FW_PRODCDETS 1 FWDCD PRV ADD2 \F ", "{
MERGEFIELD FW_PRODCDETS 1 FWDCD PRV ADD3 \F ", "{
MERGEFIELD FW_PRODCDETS 1 FWDCD PRV ADDPC }
Date of { MERGEFIELD FW_PRODCDETS 1 FWDCD DT DTH \@ "d"*Ordinal
Death: }_{ MERGEFIELD FW_PRODCDETS 1 FWDCD DT DTH \@ "MMMM
yyyy" }

We are instructed by the personal representatives of the above named deceased to apply for a grant of representation and deal with the administration of the estate. We enclose a certified copy death certificate for noting in your records.

We note that the deceased held the above numbered account with you. Please let us have an up to date account showing the amount owing as at the date of death. We confirm that it will be dealt with in due course when the deceased's assets are available for payment of liabilities.

Please could you amend your records and send any future correspondence to us at the above address.

Yours faithfully

{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }

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