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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d" \*Ordinal } } { QUOTE { DATE \@ "MMMM yyyy" } }

{ MERGEFIELD "FW\_PRO\_PROFBODS\_FWEMPLYMNT\_NAME" }  
{ MERGEFIELD "FW\_PRO\_PROFBODS\_FWDCD\_EMPL\_ADDR" }

Dear Sirs

**Deceased:**                    { MERGEFIELD  
FW PRODCDETS 1 DECEASED FULLNM }  
**National Insurance:**    { MERGEFIELD FW PRODCDETS 1 FW NINUMBER }  
**Date of Birth:**             { MERGEFIELD FW PRODCDETS 1 FWDCD DOB  
 \@ "d" \*Ordinal } { MERGEFIELD  
FW PRODCDETS 1 FWDCD DOB \@ "MMMM yyyy" }  
**Address:**                    { MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD1 \f", "{  
MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD2 \f", "{  
MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD3 \f" "{  
MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADDPC }  
**Date of Death:**            { MERGEFIELD FW PRODCDETS 1 FWDCD DT DTH  
 \@ "d" \*Ordinal } { MERGEFIELD  
FW PRODCDETS 1 FWDCD DT DTH     \@ "MMMM  
yyyy" }

We act in the estate of the above named deceased who died on and enclose a certified copy of the Death Certificate for noting in your records and return.

We should be grateful if you would provide us with the following information.

- Details of any income paid to the deceased between 6 April { MERGEFIELD fssm\_Prob\_Tax\_Year } and the date of death;
- Details of any outstanding wages;
- If the deceased was in any way in any company pension or whether there is any death in service payable.

We look forward to hearing from you shortly.

Yours faithfully

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{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }