

{INCLUDETEXT "C:\\Users\\neilb\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD client_no }/{ MERGEFIELD matter_no }

{ QUOTE { DATE \@ "d"*Ordinal } } { QUOTE { DATE \@ "MMMM yyyy" } }

{ MERGEFIELD "FW_PRO_SHR_OTHR_FWSHARE_REG_name" }
{ MERGEFIELD "FW_PRO_SHR_OTHR_FWSHARE_REG_address" }

Dear Sirs

Deceased: **{ MERGEFIELD FW PRODCDETS 1 DECEASED FULLNM }**
Holder Number[s]: **{ MERGEFIELD "FW PRO SHR OTHR FWSHARE 1 REF" }**
 MERGEFIELD "FW PRO SHR OTHR FWSHARE 2 REF" \b", "{
 MERGEFIELD "FW PRO SHR OTHR FWSHARE 3 REF" \b", "{
 MERGEFIELD "FW PRO SHR OTHR FWSHARE 4 REF" \b", "{
 MERGEFIELD "FW PRO SHR OTHR FWSHARE 5 REF" \b", "
Address: **{ MERGEFIELD FW PRODCDETS 1 FWDCD PRV ADD1 \f",**
 "}{ MERGEFIELD FW PRODCDETS 1 FWDCD PRV ADD2 \f",
 "}{ MERGEFIELD FW PRODCDETS 1 FWDCD PRV ADD3 \f"
 "}{ MERGEFIELD FW PRODCDETS 1 FWDCD PRV ADDPC }
Date of Death: **{ MERGEFIELD FW PRODCDETS 1 FWDCD DT DTH**
 \@"d"*Ordinal } } { MERGEFIELD
 FW PRODCDETS 1 FWDCD DT DTH \@ "MMMM yyyy" }

We enclose an office copy grant of representation, together with the share certificate(s) for the above shares. Please register the death and return the certificate(s) to us duly endorsed.

[The personal representatives wish to sell the shares. Please let us know if you are able to deal with a sale and if so then let us have the necessary paperwork for signing by the personal representatives.]

[We also enclose stock transfer form(s). Please transfer the shares into the name of * and forward the new certificate(s) to us.]

[The remaining certificate(s) for the above holding(s) are lost. Please let us have a lost certificate indemnity form and details of your requirements for issuing (a) replacement certificate(s).]

[We also enclose a dividend cheque for £* dated * made payable to the deceased. Please cancel the cheque and reissue it, made payable to "{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME }".]

Yours faithfully

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{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }