



Osprey Approach: Reports: Bills Paid by Fee Earner

This help guide was last updated on
Jul 10th, 2024

The latest version is always online at
<https://support.ospreyapproach.com/?p=32746>



This guide will go through the Bills Paid by Fee Earner report

This report lists bills between (bill) date, and can be filtered to all bills, paid bills, or paid bills including their receipts.

Osprey Approach		Bills by Fee Earner									
Practice Name: Broom & Broom Ltd		Year: 2	Period: 2	Accounting Date: 30/11/2021			Date Report Run: 15/11/2021				
Client/Matter	Client Name	Post Date	Bill No	Office	Disbs	VAT	Bill Total	Amount Paid	F/E	W/T	
BE0001 / 1	Bennett	01/06/2021	98	500.00	81.66	116.34	698.00	250.00	MAB CONVEY		
BR0001 / 2	Broom LA	02/07/2021	112	1,016.67	139.57	231.25	1,387.49	650.00	BT	LIT	
DU0001 / 693	Duty	21/06/2021	102	1,000.00	0.00	200.00	1,200.00	100.00	MAB	CRIME	
JO0001 / 3	Johnson AN	01/06/2021	97	0.00	350.00	70.00	420.00	420.00	MAB FW_RCP		
WO00000001 / 2	Wood	21/06/2021	INT	0.00	75.00	15.00	90.00	90.00	BT	CRIME	



Filter options


Reports > Client Financial > Bills Paid By Fee Earner


Run

Fee Earner:

Work Type:

Date Filters: From:  To: 

Type: 

Grouping: 

- **Fee Earner** - Select one or more Fee Earners, or leave blank for all
- **Work Type** - Select one or more Work Type, or leave blank for all
- **Date Filters** - Select date range from and to (reports by BILL date)

Grouping and type

- **Type** - Select one of the following: All Bills, Paid Bills or Paid Bills including receipts
- **Grouping** - Choice of No Grouping / Fee Earner / Work Type. There are no subtotals on this report, but it can be exported to Excel and subtotalled in there.

List of columns produced

- Client Number/Matter Number
- Client Name
- Posting Date
- Bill Number
- Office
- Disbursements
- VAT
- Bill Total
- Amount Paid
- Fee Earner
- Work Type