



# Osprey Approach: Reports: Cash Accounting VAT Received

This help guide was last updated on  
Dec 30th, 2025

The latest version is always online at  
<https://support.ospreyapproach.com/?p=34373>



# This guide will take you through the Cash Accounting VAT Received report

Produces a list of transactions for firms using the VAT Cash Accounting method to use for their VAT figures. These figures will replace the Outputs/Value of Outputs figures on the VAT journal and summary reports.

		<b>Cash Received Report</b>				
<b>Practice Name:</b> Broom & Broom Ltd		<b>Branch :</b> All Branches				
<b>Year:</b> 1	<b>Period:</b> 9	<b>Accounting Date:</b> 30/06/2021		<b>Date Report Run:</b> 18/06/2021		
Account / Matter	BR	Post Date	Posting Detail	Reference	Costs+Vat disbs	
BR0001/1	2	01/06/2021	Received on account of costs	BACS	2,791.66	
JO0001/3	1	01/06/2021	Received LR charges	000201	350.00	
<b>Totals for Report</b>					<b>3,141.66</b>	

## Filter Options

Run

Year:  ▼

Period:  ▼

Branch:  ▼

Currency:  ▼

- **Year** - select the year you wish to report on from the drop down list
- **Period** - select the period you wish to report on from the drop down list
- **Branch** – defaults to All. Select individual branches from the drop down list
- **Currency** – shows the default currency. Other in use currencies can be selected from the drop down list

## List of Columns produced

- Client and Matter number

- Branch
- Posting Date
- Posting Detail
- Posting Reference
- Costs+VATable Disbursements
- VAT