Osprey Approach: Reports: Cost Transfer

This help guide was last updated on Nov 15th, 2021

The latest version is always online at https://support.ospreyapproach.com/?p=32754

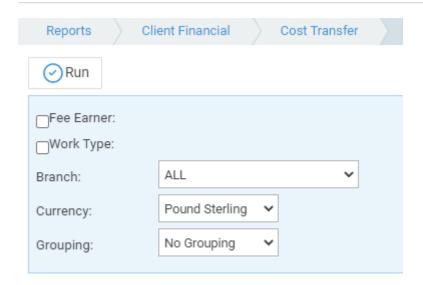


This report lists all matters where there is a balance owing in Office or Disbursements and monies available to transfer in the Client bank.



Cost Transfer Example

Filter options



- Fee Earner Select one or more Fee Earner, or leave blank for all
- Work Type Select one or more Work Type, or leave blank for all
- Branch Report on All branches or select a single branch
- Currency Select the Currency type you wish to report on

Grouping and Ordering

Grouping - No Grouping, Fee Earner or Work Type. Subtotals are shown at the end of each section and a new report page is started for each section

List of Columns produced

- Client/matter number
- Client name
- Matter Description
- Fee Earner code
- Work Type code
- Private or Legal Aid indicator
- Client balance held in Client
- Office balance held in Office
- Disbursements balance held in Disbursements

- Work in Progress
- Transfer suggested value to be transferred from Client to Office/Disbursements