

Osprey Approach: Reports: Nominal Code Report

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The latest version is always online at
<https://support.ospreyapproach.com/?p=33172>

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This guide will go through the Nominal Code report

This enables you to print a list of all nominal codes and their descriptions.

		Nominal Code Header Listing	
Practice Name:	Broom & Broom Ltd		
Year: 4	Period: 3	Accounting Date: 31/12/2023	Date Report Run: 19/12/2023
Nominal Code	Nominal Description		
5995	Suspense (NOT IN USE)		
BANKTFRS	Bank Transfers		
DRAWINGS	Drawings		

Filter options

Reports > Miscellaneous Reports > Nominal Code Report

Run

Include Nominal Sub Accounts

If you wish to include all nominal SACs (Sub Analysis Codes) tick the box, otherwise it will print only the nominal Headers.

List of columns produced

- Nominal Code
- Nominal SAC Number (if Include nominal Sub Accounts is ticked)
- Nominal Description

Alternative list

You can also use the Account List from Nominal Ledgers to export all nominal ledgers to excel.

Nominal Ledgers > Nominal Ledger : 5995

ACCOUNT SEARCH

Account List

Code:

SAC:

You can filter the nominals on this page, and Export when you are ready.

Nominal Ledgers > Account List

Filter by Nominal Type

ACCOUNT	SUB NO	DESCRIPTION
BANKTFRS	1	Bank Transfers
DRAWINGS	1	Drawings