

Osprey Approach: Paying VAT to HMRC

This help guide was last updated on
Dec 22nd, 2022

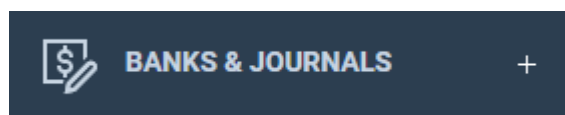
The latest version is always online at
<https://support.ospreyapproach.com/?p=31105>

[Click here for a printer-friendly version](#)



Osprey will allow you to keep track of the quarterly collection of VAT to HMRC using the VAT Journal.


At the end of quarter the amount of VAT due to HMRC is payable.





Select Banks & Journals

| | | |
|-------------------|--------|-------------------------|
| Bank/Journal: | CCARD | Co Credit Card Barclays |
| Branch: | ALL | |
| Dept: | ALL | |
| Currency: | GBP | |
| Cashbook Balance: | 285.00 | |
| Bank Balance: | 285.00 | |

BANKS & JOURNALS

 Refresh

 Reconcile

 Print


Filter Options ☐

Choose VAT JNL, select the relevant Branch and Dept and click Refresh


Click Post

Journal Financial Posting - Google Chrome

sales.ospreyapproach.com/main/jnlpostmain.aspx?area=8000&flag=8000¤cy=G...

 Post

Posting Type: Vat Payment ▼

Posting Date: 16/12/2020 

Currency: Pound Sterling ▼

Detail:

Bank: Office Bank Account ▼

Bank Amount:

Cheque required? ☐

Reference:

The posting type will show as Vat Payment

Set the correct Posting Date, type the appropriate Detail, from the drop-down list select the correct bank, the Bank Amount is the amount to be paid to HMRC.

Enter a reference and click Post.

If a refund has been received, this can be posted as a VAT Adjustment.

 Post

| | |
|---------------|---|
| Posting Type: | <div>Vat Payment ▼</div> |
| Posting Date: | <div>Vat Payment Vat Adjustment</div> |
| Currency: | <div>Pound Sterling ▼</div> |
| Detail: | <div></div> |

| | |
|------------------|---|
| Bank: | <div>Office Bank 1 - Royal Bank of Scotland ▼</div> |
| Bank Amount: | <div></div> |
| Cheque required? | <input type="checkbox"/> |
| Reference: | <div></div> |