



Osprey Approach: Reports: Purchase Ledger Allocations

This help guide was last updated on
Jul 10th, 2024

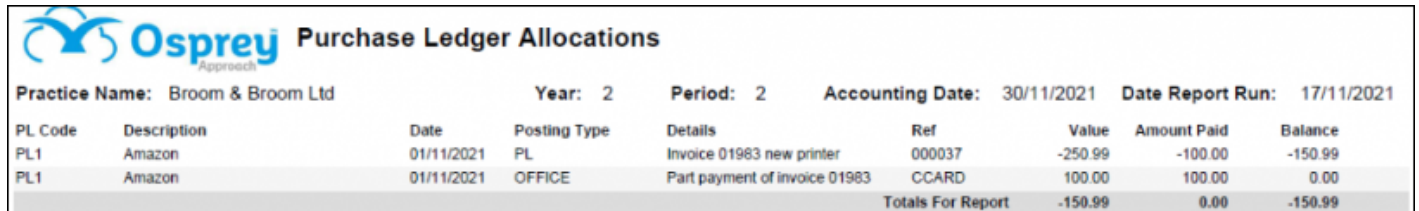
The latest version is always online at
<https://support.ospreyapproach.com/?p=32772>



This guide will go through the Purchase Ledger Allocations report

This report shows postings on the Purchase Ledger and shows whether payments have been allocated or part allocated to invoices or remain unallocated.

This report shows postings on the Purchase Ledger and shows whether payments have been allocated or part allocated to invoices or remain unallocated. The report appears in Purchase Ledger Code order.

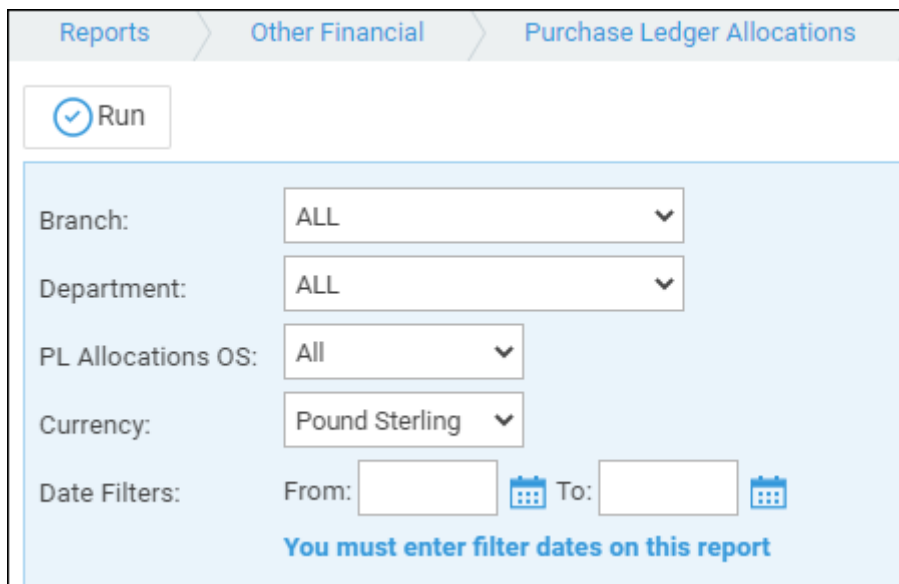


Osprey Purchase Ledger Allocations
Approach

Practice Name: Broom & Broom Ltd Year: 2 Period: 2 Accounting Date: 30/11/2021 Date Report Run: 17/11/2021

PL Code	Description	Date	Posting Type	Details	Ref	Value	Amount Paid	Balance
PL1	Amazon	01/11/2021	PL	Invoice 01983 new printer	000037	-250.99	-100.00	-150.99
PL1	Amazon	01/11/2021	OFFICE	Part payment of invoice 01983	CCARD	100.00	100.00	0.00
Totals For Report						-150.99	0.00	-150.99

Filter options



Reports > Other Financial > Purchase Ledger Allocations

Run

Branch: ALL

Department: ALL

PL Allocations OS: All

Currency: Pound Sterling

Date Filters: From: [] To: []

You must enter filter dates on this report

- **Branch** - Select to print information for All branches or select a branch here
- **Department** - Select to print information for All departments or select a department here
- **PL Allocations OS** - Choose to report on all purchase ledger postings, only allocated transactions or just those transactions which have not as yet been allocated
- **Currency** - Select the currency you wish to report on
- **Date Filters** - Enter the date range you want to report on here - dates are required.

List of columns produced

- Purchase Ledger Code

- Purchase Ledger Description
- Posting Date
- Posting Type
- Posting Details
- Posting Reference
- Posting Value
- Amount Paid (if allocated)
- Balance remaining on transaction (e.g. if posting value is £89 and amount paid is £89, then balance will be £0)