

Osprey Approach: Reports: Unpaid Bills

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The latest version is always online at
<https://support.ospreyapproach.com/?p=32762>

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This report lists the bills posted on the Client Ledger Cards which have not been fully allocated against a receipt or credit note, so that all or part of the bill is still outstanding. This report is grouped and subtotalled by Fee Earner.



Unpaid Bills Report

Practice Name: Broom & Broom Ltd

Start Date: 01/01/1900

End Date: 15/11/2021

Date Report Run: 15/11/2021

| WT | P or LA | Client No | Mat No | Client | Matter Description | Bill Date | Bill Ref | Bill Detail | Bill value | Vat | Amount paid | Amount Due |
|-----------------------------|---------|------------|--------|--------------------|--------------------|------------|----------|----------------|------------|----------|-------------|------------|
| Fee Earner: TP Thomas Petty | | | | | | | | | | | | |
| NB | P | LI00000001 | 9 | Lister Mr T Dave | Purchase - NB | 17/05/2021 | 86 | Bill New Build | 1,200.00 | 200.00 | 0.00 | 1,200.00 |
| LIT | P | L00001 | 1 | Lynch Mr S Stanley | Litigation | 30/11/2020 | 29 | Bill for costs | 338.01 | 56.34 | 0.00 | 338.01 |
| Grand Total: | | | | | | | | | 1,538.01 | 256.34 | 0.00 | 1,538.01 |
| | | | | | | | | | 59,613.13 | 6,899.21 | 5,350.00 | 54,263.13 |

Unpaid Bills example

Filter Options

[Reports](#)
[Client Financial](#)
[Unpaid Bills](#)

☒ Run

☐ Fee Earner

Date Filters: From: To:

Branch:

Department:

Currency:

- **Fee Earner** - Select one or more Fee Earner, or leave blank for all
- **Date Filters** - Enter the date range you wish to report on - dates are a required filter
- **Branch** - Report on All branches or select a branch
- **Department** - Report on All departments or select a department
- **Currency** - Select a currency to report

List of Columns produced

- Work Type
- Private/Legal Aid
- Client number
- Matter number
- Client name
- Matter Description
- Bill date
- Bill Reference
- Posting Detail
- Bill Value
- VAT

- Amount Paid
- Amount Due